

**PARALYZED VETERANS OF AMERICA – WISCONSIN CHAPTER**  
**BOARD OF DIRECTORS MEETING**

**November 8, 2023**

**1. CALL TO ORDER:**

The Paralyzed Veterans of America, Wisconsin Chapter BOD meeting was called to order by Vice President Scott Griffith at 1:03 PM. The Pledge of Allegiance was conducted, followed by a moment of silence for all veterans who have passed away.

**2. ATTENDEES:**

|                 |                                  |                    |
|-----------------|----------------------------------|--------------------|
| Todd Drazy      | President                        | Present, Zoom      |
| Scott Griffith  | Vice President, Ntl. Dir,<br>GRD | Present, In person |
| Derrick Trentin | Board Member                     | Unexcused Absence  |
| Peter Carrao    | Board Member                     | Present, Zoom      |
| Michael Thomas  | Board Member                     | Present, Phone     |
| Troy Kurzcek    | Board Member                     | Present, Zoom      |
| Gary Stott      | Board Member                     | Present, Zoom      |
| Richard Buth    | Board Member                     | Present, In person |
| Ken Matthews    | Board Member                     | Present, Zoom      |
| Angela Walker   | Board Member                     | Present, Zoom      |

**3. RECOGNIZE VISITORS:**

- Amera Schaefer, Executive Director
- Brenna Frey, Nonprofit Administrative Manager Intern

**4. CONSENT AGENDA:**

- Ken Matthews made a motion to approve the consent agenda. Angela Walker seconded the motion. All votes were accepted, no nays, no abstentions, and the motion was carried.

**5. AGENDA:**

- November agenda presented.

**6. PREVIOUS MINUTES:**

- October minutes presented.

**7. REPORT:**

- Written report presented.

**8. PRESIDENT'S REPORT:**

- Written report presented.

**9. EXECUTIVE DIRECTOR'S REPORT:**

- Written report presented.

**10. NATIONAL DIRECTOR'S REPORT:**

- Written report presented.

**11. NATIONAL SERVICE OFFICER'S REPORT:**

- No report presented.

**12. GRD'S REPORT:**

- Written report presented.

**13. COMMITTEE REPORTS:**

- **Sports & Recreation:**

- i. No report presented.

- **Communications & Advocacy:**

- i. No report presented.

- **Finance:**

- i. No report presented.

- **Membership/Peer Mentorship:**

- i. No report was presented.

- **Membership:**

- i. Members: 304

- New: Richard C. Douglas, Geoffrey Mumford

- ii. Associate: 167

- New: Roxanne Cliff, Anita Dodson Lesniewicz

- iii. Deceased: 1

- Darren D. Teske

**14. OLD BUSINESS:**

- Swearing in Board members (Pete Carrao)
  - Scott Griffith conducted the swearing in of board member Pete Carrao

**15. NEW BUSINESS:**

- General Investment Allocation Policy
  - The finance committee is recommending a general investment allocation policy. They will meet a minimum of twice a year to review the chapter's net unrestricted assets to ensure it doesn't exceed two times the annual operating budget, and if it does, committee members will decide what to do with the extra money. PVA-WI would put this in place to build program sustainability without endowment to not have an excess of net unrestricted funds.

- Ken Matthews made a motion to approve the finance committee's recommendation for the general investment allocation policy. Angela Walker seconded the motion. All votes were accepted, no nays, no abstentions, and the motion was carried.
- Updates to Articles of Incorporation
  - Scott Griffith shared updating PVA-WI's Articles of Incorporation to restructure the wording to say to qualify as a full member for PVA-WI, you would simply need to be a permanently paralyzed veteran. PVA-WI would be removing the specific of spinal cord injury or disease. This would not make veterans a full member for PVA National, just the PVA-WI Chapter. We still need to get approval from the PVA National Executive Committee.
  - Ken Matthews made a motion to approve the update to PVA-WI's Articles of Incorporation to change PVA-WI's full membership qualifications to permanently paralyzed veterans. Michael Thomas seconded the motion. All votes were accepted, no nays, no abstentions, and the motion was carried.
- Move United Insurance
  - Scott Griffith reviewed the process of securing Move United as the insurer for adaptive sports coverage last year, after PVA National required all chapters to procure their own insurance in 2022. There has been a policy increase, which is standard across the insurance industry, the renewed policy will cost \$10,115.
  - Ken Matthews made a motion to approve the remaining with Move United as the PVA-WI insurer at the cost of \$10,115. Angela Walker seconded the motion. All votes were accepted, no nays, no abstentions, and the motion was carried.
- **Associate Membership Applications**
  - None

## **16. ANNOUNCEMENTS:**

- **Women's Veteran Outreach:**
  - **Angela Walker discussed potential recruitment strategies to attain more women veteran members. Angela Walker will share these potential strategies with Ken Matthews and Todd Drazy, who are part of the Membership Committee.**
- **Peer Mentorship:**
  - **Ken Matthews shared that the peer mentorship program will be sending out an electronic newsletter by email as the program continues**

**to evolve. Please share the contact information of any veterans who might want to participate in this program with Ken.**

- 25 Days of Christmas Calendar Raffle
- Texas Roadhouse New Berlin Fundraiser – November 11
- Salute to Service Event – November 19
- SCI Holiday Party – December 13

17. **ADJOURNMENT:** Ken Matthews made a motion to adjourn the meeting. Seconded the motion. All votes were accepted, no nays, no abstentions, and the motion was carried. Meeting adjourned at 1:20 PM by Scott Griffith.

**Next BOD meeting: Wednesday, December 13, 2023, at 1:00 PM on Zoom and in office.**