

**PARALYZED VETERANS OF AMERICA – WISCONSIN CHAPTER**  
**BOARD OF DIRECTORS MEETING**  
**January 13, 2021**

**1. CALL TO ORDER:**

The Paralyzed Veterans of America, Wisconsin Chapter BOD meeting was called to order by Vice President, Todd Drazy at 3:05 p.m. via ZOOM online. The Pledge of Allegiance was conducted, followed by a moment of silence for all veterans who have passed away.

**2. ATTENDEES:**

Ken Ness, President	Zoom
Todd Drazy, Vice President	Zoom
Scott Griffith, Government Relations Director, Treasurer	Zoom
Derrick Trentin, Secretary, National Director	Zoom
Dale Nelson, Past President	absent
Phillip Rosenberg, President Emeritus	absent
Peter Carrao	Zoom
Michael Thomas	teleconference
Ken Matthews	Zoom
LeToi Adams	absent

**3. RECOGNIZE VISITORS:**

- Kevin Klandrud, Executive Director Zoom
- Jan Zehren, Office Manager Zoom

**4. CONSENT AGENDA:**

- Mr. Matthews made a motion to approve the consent agenda for January. Mr. Carrao seconded. The motion was accepted and carried.

**5. AGENDA:**

- January agenda presented.

**6. APPROVAL OF PREVIOUS MINUTES:**

- December minutes presented.

**7. TREASURER'S REPORT:**

- Written report was presented.

**8. PRESIDENT'S REPORT:**

- Written report was presented.

**9. EXECUTIVE DIRECTOR'S REPORT:**

- Written report was presented.

**10. NATIONAL DIRECTOR'S REPORT:**

- No report

**11. NATIONAL SERVICE OFFICER REPORT:**

- Written report was presented.

**12. GOVERNMENT RELATIONS DIRECTOR'S REPORT:**

- Written report was presented.

### 13. COMMITTEE REPORTS:

#### A. *Sports and Recreation:*

- No report

#### B. *Hospital Liaison:*

- Written report was presented

#### C. *Membership:*

- Membership count: 261                      New: Elizabeth Bowman                      Deceased: ----
- Associate Member count: 125                      New: ----                      Deceased: ----

#### D. *Finance & Fundraising:*

- No report

#### E. *Communications:*

- Written report was presented.

#### F. *Strategic Planning Committee:*

- No report

### 14. OLD BUSINESS:

- Final Committee Assignment/Chairs were presented.  
Sports and Recreation: Chair: Derrick Trentin    Members: Phil Rosenberg, Michael Thomas,  
and Kevin Klandrud

Liaison: Chair: Ken Matthews    Members: Peter Carrao and Michael Thomas

Communication: Chair: Scott Griffith    Members: Todd Drazy and Jan Zehren

Finance & Fundraising: Chair: Scott Griffith    Members: Ken Ness, Derrick Trentin and  
Todd Drazy

Strategic: All Board Members

### 15. NEW BUSINESS:

- 990 for Tax Year 2020 was not available in time for the meeting. It will be reviewed and voted on to approve at the February meeting.
- Reviewed Audit 2020. President Ness shared that PVA-WI had better numbers and better percentages from the previous year. There were no discrepancies, flaws, or errors in our bookkeeping. PVA-National has read only access to our Quick Books for transparency.
- Mr. Matthews made the motion to approve the Associate Membership application of Jan Zehren. It was seconded by Mr. Carrao. Motion was accepted and carried.
- Updating and adding items to the “Grab N Go” bags was discussed which includes a digital thermometer and N-95 facemasks. Mr. Matthews made a motion to approve up to \$10,000 towards this initiative and Mr. Trentin seconded it. The motion was accepted and carried.
- Mr. Matthews made a motion to approve \$2500 from the Research Endowment to provide a 15-hour training for ten SCI professionals for a class on neuroplasticity, provided by Marquette. Mr. Carrao seconded the motion; the motion was accepted and carried.
- The possibility of providing the membership with an “At Home Exercise Kit” was discussed. The idea is to create a PVA-WI gym bag that would include items such as TheraBands to strengthen muscles and stress balls for dexterity. PVA-WI would partner with SCI PT to individually assess each member and then provide them with an appropriate at home exercise program.

- Executive Director, Mr. Klandrud, presented an update on the storage unit in the War Memorial. The unit needs some refurbishing such as installment of shelves and sub flooring. The project is being done by a potential Eagle Scout. Having the storage unit at the War Memorial will be a savings of \$119.00 a month as then PVA-WI will not need to use the West Allis facility for storage.
- Mr. Griffith shared the purpose of the Buddy Call List. Each Board member was mailed a hard copy of the members they are responsible for contacting. The hope is for PVA-WI to receive updated contact information, learn the members desired method of correspondence, determine their interest in a Facebook portal, “At Home Exercise Kit” and the National Veteran Wheelchair Games, ensure that they received an “Emergency Grab N Go” bag, and listen to any ideas or concerns each member has regarding personal and/or family needs/desires/wishes of PVA-WI. Mr. Griffith stressed the need of building relationships with our members.

#### 16. ANNOUNCEMENTS:

- Zoom meeting on Friday, January 15<sup>th</sup> at 1:00 pm with Dr. Lee. The prioritization of the COVID vaccine distribution will be shared.
- Registration for the NVWG began on January 11<sup>th</sup>. PVA-WI is looking to have a large representation in New York. Everything, other than trapshooting, is scheduled to take place.
- Respite Care Program will be held March 25<sup>th</sup> and 26<sup>th</sup> for caregivers. This will be available for a total of no more than 12 people. Caregivers will have a spa day and training. Members will participate in bocce ball, video games, and educational programming.
- Pictures are needed for the website. Should there be a designated person to take pictures at each event? Everything we do should be documented.
- Cooking with Le’Toi is Thursday, January 21<sup>st</sup> at 2:00 pm on Facebook live and then available on YouTube. Le’Toi will be outfitted with adaptive utensils and she will demonstrate how to properly use this equipment. Cooking with Le’Toi will take place once a month. Guacamole and tacos are on the menu for this first lesson.
- Virtual Bingo is scheduled for Saturday, January 16<sup>th</sup> at 6:00 pm. Call 414-810-6438 to register in advance.
- Cody Becker is the new recipient of the Beale Family Foundation track chair. The chair will be presented at the Pheasant Hunt at Milford Hills, near Madison.

**17. ADJOURNMENT:** Mr. Drazy adjourned the meeting at 3:50 p.m. The next Board of Directors meeting will be **at 1:00 p.m. on Wednesday, February 10<sup>th</sup> at 1:00 pm** via teleconference or Zoom meeting.

Respectively submitted, jz     Derrick Trentin/DZ