

**PARALYZED VETERANS OF AMERICA – WISCONSIN CHAPTER
BOARD OF DIRECTORS MEETING
December 8, 2021**

1. CALL TO ORDER:

The Paralyzed Veterans of America, Wisconsin Chapter BOD meeting was called to order by Treasurer, Scott Griffith at 1:05 p.m. via ZOOM online. The Pledge of Allegiance was conducted, followed by a moment of silence for all veterans who have passed away.

2. ATTENDEES:

Ken Ness, President	Present, in office
Todd Drazy, Vice President	Zoom
Scott Griffith, Government Relations Director, Treasurer	Zoom (in office)
Derrick Trentin, Secretary	Absent
Phillip Rosenberg, President Emeritus	Excused Absence
Peter Carrao	Zoom
Michael Thomas	Zoom (teleconference)
Ken Matthews	Zoom
LeToi Adams	Zoom
Troy Kurzcek	Excused traveling
Richard Buth	Zoom (teleconference)

3. RECOGNIZE VISITORS:

- Amera Schaefer, Executive Director Zoom (in office)

4. CONSENT AGENDA:

- Mr. Matthews made a motion to approve the consent agenda for September. Mr. Thomas seconded. The motion was accepted and carried.

5. AGENDA:

- December agenda presented.

6. APPROVAL OF PREVIOUS MINUTES:

- November minutes presented.

7. TREASURER’S REPORT:

- Written report was presented.

8. PRESIDENT’S REPORT:

- Written report was presented.

9. EXECUTIVE DIRECTOR’S REPORT:

- Written report was presented.

10. NATIONAL DIRECTOR’S REPORT:

- No report was presented.

11. NATIONAL SERVICE OFFICER REPORT:

- No report was presented.

12. GOVERNMENT RELATIONS DIRECTOR’S REPORT:

- Written report was presented.

13. COMMITTEE REPORTS:

A. *Sports and Recreation:*

- No report was presented

B. *Hospital Liaison:*

- Written report was presented.

C. *Membership:*

- Membership count: 265 New:
Deceased:
- Associate Member count: 128 New:
Deceased: ---

D. *Finance & Fundraising:*

- See Treasurer's report

E. *Communications:*

- Written report was presented.

F. *Strategic Planning Committee:*

- No report

14. OLD BUSINESS: Committee Assignments

15. NEW BUSINESS:

- Motion to approve/accept 990 and audit made by Mr. Mathews. Seconded by Rick Buth
Discussion: what safeguards are in place to ensure we are not at in jeopardy of losing our 501c3 status due to loss/gains in investments/properties. Additionally, what safeguards are in place to ensure no misappropriations/theft of funds. Mr. Griffith explained that we are completely transparent and that our auditors and PVA National have "Read" access to our QuickBooks account. Mr. Ness spoke about BOD insurance against theft and the board reports that we receive on a monthly basis. Discussion on being proud of our transparency acknowledged by Charity Navigator. Motion carried to approve audit and 990.
- Mr. Thomas made a motion to make a \$100 donation to the Waukesha fund, seconded by Mr. Mathews. Discussion: Mr. Mathews stated that this falls outside of our program areas. Mr. Thomas withdrew his motion.

16. ANNOUNCEMENTS:

- Mr. Thomas made an announcement about Feb 5th Jamboree by Adaptive Works.
- Mr. Buth mentioned working fishing program in Oconomowoc
- Thank you from SCI Staff for Holiday lunch
- Mr. Ness reminded everyone about the Air Rifle tournament on 16 Dec, 11-3 at MATC
- Mr. Griffith announced the hiring of a part time administrative assistant intern, Ms. Grace Malkusak and that we're bringing on an Associate Sports Director consultant, Mr. Tom Daily on a part time, 30 hours a week basis in January. Mr. Drazy wanted clarification on the hours being held to 30 hours. Mr. Ness spoke to the "flexibility" of having a consultant and modifying the hours, as needed.

17. ADJOURNMENT: Mr. Mathews made a motion to adjourn the meeting at 1:35 pm. Mr. Buth seconded, and the motion carried.

The next Board of Directors meeting will be **at 1:00 p.m. on Wednesday, January 12, 2022 at 1:00 pm** via teleconference or Zoom meeting.