

CAREGIVER SUPPORT PROGRAM POLICY & PROCEDURE

Eligibility

- **Life Members Granted PVA-WI Membership BEFORE 8/25/26 or any In-State Member:** Eligible - see detailed requirements below.
- **Out-of-State Life Members Granted PVA-WI Membership AFTER 8/25/26:** Not eligible
- **Associate Members:** Not eligible

PVA-WI offers the Caregiver Support Program to support unpaid caregivers by providing temporary relief from caregiving responsibilities. This program provides eligible PVA-WI Life Members residing in Wisconsin with access to high-quality, in-home care services at no cost to the member or caregiver.

Program Guidelines

- Eligible members may receive up to 15 hours of caregiver respite services per fiscal year.
- The PVA-WI fiscal year runs from October 1 through September 30.
- Service hours may be used:
 - All at once, or
 - Incrementally over a period of time, based on member needs

Application and Request Procedure

1. Members must complete the **Caregiver Respite Application**, available in the forms section of our website or by visiting: <https://forms.office.com/r/xE4zb2Vsh1?origin=IprLink>.
2. Upon program approval PVA-WI staff will opt the member into the program.
3. **The service provider will contact the caregiver by phone** to conduct an assessment, which includes:
 - The member's care needs
 - Service location
 - Caregiver information

Program Restrictions and Important Notes

- Participation in this program **does not impact or reduce** any existing caregiver funding or benefits the member may be receiving.
- The primary caregiver **cannot be paid** through this program.
- All services are coordinated and provided through the service provider in accordance with program guidelines.
- This program is subject to service provider availability and applicable coverage areas.
- Incomplete applications will result in processing delays.