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Wisconsin Chapter

MEMBERSHIP ENTERTAINMENT POLICY

Membership entertainment benefits are available to full members who meet certain criteria. If you are a member in good standing you can request financial assistance to attend an entertainment event. Through this program we are encouraging members to get out in their communities and be involved. You can request a \$100 stipend bi-annually to attend an event of your choosing [i.e., dinner, movie, concert, sports event, etc.].

To participate in this program, you must submit a written request for the funds, with an explanation of how they will be used, [i.e., transportation, attendants, tickets, etc.] 30 [thirty] days prior to the event. Upon review and approval of the membership committee, a check [not to exceed \$100.00] will be issued. After attending the event you must submit all receipts associated with your outing, return any unused funds, and submit a short report of the event you attended. These must be submitted within 30 days of the outing. Entertainment forms will appear on our website, www.wisconsinpva.org and they are available by contacting the PVA WI Chapter Office [414-328-8910].

Name _____

Address _____

City _____ State ____ Zip _____

Telephone _____

E-mail address _____

Name of event _____

Date of event _____

How funds will be used _____

Amount requested \$ _____

I hereby **pledge to deliver all receipts** to the PVA-WI Chapter office within 30 (thirty) days of the completion of the event. I understand if I do not complete this requirement, I will not be eligible for future financial assistance from the PVA-WI Chapter until I complete the requirements, submit them, and I am approved. All reimbursements will be fulfilled within 30 days upon receipt of all required items.

Members Signature _____

Policy updated 14 July 2023 and approved by BOD.

